

## ABERDEEN CITY COUNCIL

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COMMITTEE	Council
DATE	21 June 2017
REPORT TITLE	Final Update on the Improvement Plan following the 2013 Community Planning Audit
REPORT NUMBER	CHI/17/110
DIRECTOR	Angela Scott, Chief Executive and Chair of Community Planning Aberdeen Management Group
REPORT AUTHOR	Michelle Cochlan, Community Planning Manager

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### **1. PURPOSE OF REPORT:-**

- 1.1 This report provides a final update on progress made by Community Planning Aberdeen (CPA) in addressing the key areas of improvement identified by Audit Scotland as part of the Community Planning Audit in 2013. It also provides an update on progress made by CPA in meeting the community planning requirements of the Community Empowerment (Scotland) Act 2015.

### **2. RECOMMENDATIONS**

- 2.1 Council is asked to approve the final update report on the 2013 Community Planning Audit Improvement Plan.

### **3. BACKGROUND/MAIN ISSUES**

- 3.1 In 2013 Community Planning Aberdeen (CPA) volunteered to be one of three Community Planning Partnerships (CPP) in Scotland to undergo a new Audit of Community Planning. Audit Scotland found that, whilst partnership working in Aberdeen had increased, there was limited evidence that this was having a significant impact in tackling the sharp inequalities within the City or on redirecting resources towards priorities. The final report concluded that significant changes were required to put the CPP in a position to meet the challenging agenda set out in the joint Scottish Government and COSLA Statement of Ambition for community planning published in 2012.
- 3.2 The aspirations set out within the 2012 Statement of Ambition have since become statute as part of the Community Empowerment Act (Scotland) 2015. The Act places a legal duty on the Council and all public service agencies to

demonstrate that they are making a significant impact on the achievement of outcomes as a result of partnership working.

- 3.3 This paper provides a final progress update against the plan developed following the Audit in 2013 and also in meeting the community planning requirements of the Community Empowerment (Scotland) Act 2015.

#### **4. Community Planning Aberdeen – Key developments**

- 4.1 Since the last update to Council in December 2016, Community Planning Aberdeen (CPA) has made continued progress in taking forward the development plan from the Audit; and in meeting the requirements of the Community Empowerment (Scotland) Act 2015. Key developments include:

##### 4.1.1 Local Outcome Improvement Plan 2016-26: Community Justice Drivers

On 27 February, CPA approved an amendment to the Aberdeen City Local Outcome Improvement Plan (LOIP) 2016-26 to incorporate priority Community Justice drivers for improvement. This amendment ensures that the Community Planning Partnership meets the requirements of the Community Justice (Scotland) Act 2016 for community justice partners to publish a plan in relation to community justice for the area. CPA is leading the way nationally in embedding plans for Community Justice into the LOIP. Incorporating the Community Justice Drivers within the city wide plan ensures the Partnership is taking a holistic approach to planning for the improvement of outcomes across the city and has a clear oversight of progress in achieving these. A supplementary Delivery Plan will contain activities in support of the improvement of the Community Justice outcomes which will be progressed by the CPA's new Community Justice Group.

##### 4.1.2 Locality Plans 2017-27

In February and March of this year, the Council and Community Planning Aberdeen approved three draft Locality Plans 2017-27 which underpin the city wide LOIP 2016-26. The Locality Plans cover the areas of:

- Torry
- Middlefield, Mastrick, Cummings Park, Northfield, Heathryfold
- Seaton, Tillydrone and Woodside

These areas have been identified as experiencing significantly poorer outcomes than other areas of Aberdeen. The Locality Plans ensure that the vision for Aberdeen as 'a place where all people can prosper' is a reality, even for our City's most disadvantaged communities. The plans have been endorsed as living documents which will continue to be developed in consultation with the communities living in these neighbourhoods. Locality Partnerships have been established for each of the localities area to oversee the development and delivery of the plans. At least 50% of the members of these groups are to be from communities themselves. Local elected members

and local partner staff are also represented on these groups to ensure effective and meaningful partnership work is taking place in these areas. As part of the Locality planning process, three Participatory Budgeting projects called “U Decide” were launched with the aim of driving up and re-engaging community participation in Locality Planning as well as identifying community based solutions to the priorities identified within each of the Locality Plans. The Localities “U Decide” Process was delivered between October 2016 and March 2017 in the three Localities. Residents of the Localities voted on local projects that they wished to be funded. £250k was allocated through the process with the funding provided by the Council, the Scottish Government and Community Planning Aberdeen. The process is considered to have been highly successful as can be demonstrated through the following results:

- 156 bids from local groups, individuals and organisations
- 3694 residents voted across the Localities (An average of 8% of the population of the Localities)
- 33% of voters were U12
- 40 bids were successful with an average grant size of £7000 (lowest award £600 – highest award £15,000)
- 93% of voters think it is a good process and would participate again
- 93% of voters felt more empowered to make changes in their community

#### 4.1.3 Community Planning Aberdeen Infrastructure

A new structure is being implemented to ensure that CPA is effectively organised to deliver on the commitments within the LOIP and Locality Plans. The structure was approved by the CPA Board on 12 December 2016 and the new groups, including the Community Justice Group and Locality Partnerships mentioned above, have now all had their inaugural meeting. Improvement work has begun. The Management Group will use a scale to measure the progress of the groups in delivering change and the confidence that these changes will result in improvement.

#### 4.1.4 Outcome Management and Improvement Framework

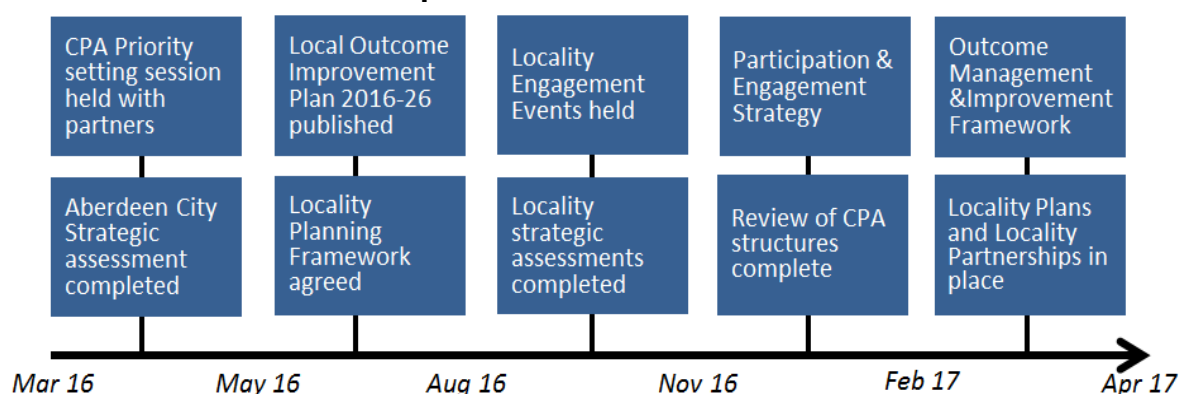
The Partnership has approved an Outcome Management and Improvement Framework which sets out CPA’s arrangements for effective scrutiny of the delivery of the LOIP and Locality Plans by the CPA Board and Management Group. Reports to every meeting of the Management Group and CPA Board to provide an overview of the improvement activity taking place across the Partnership and where each of the groups are on the progress scale mentioned above. The reports will include data to evidence the impact of the improvement work and highlight any barriers to success that groups need senior management’s help to remove. This will provide assurance to the Community Planning Aberdeen Board that improvement activity is taking place in support of achieving the longer term improvement aims within the LOIP and Locality Plans.

The first Annual Report against the Local Outcome Improvement Plan 2016-2026 will be considered by the CPA Board in September 2017. This report will include key outcome highlights against the new Locality Plans 2017-27, with the first full Annual Outcome Improvement Reports against each Locality Plan being produced in August 2018.

4.2 The majority of the actions within the CPA Development Plan from the Community Planning Audit in 2013 are now complete. The only improvement action outstanding relates to the alignment of partnership resources to the priorities within the LOIP. As part of the budget setting process for 2017/18, the Partnership agreed to undertake a comprehensive review of CPA’s approach to joint resourcing to ensure the Partnership has sustainable resources to deliver the LOIP and locality plans. Appendix 1 and 2 to this report provide a detailed update on all actions within the CPA Development plan; and progress in meeting the community planning requirements of the Community Empowerment Act.

4.3 The timeline below illustrates the progress made in community planning over the last twelve months.

**2016/17 Timeline of Completed Milestones**



**5. FINANCIAL IMPLICATIONS**

5.1 There are no direct financial implications arising from the recommendations of this report.

**6. LEGAL IMPLICATIONS**

6.1 There are no direct legal implications arising from the recommendations of this report.

**7. MANAGEMENT OF RISK**

7.1 The Aberdeen City strategic assessment and locality level strategic assessments provide a robust evidence base for decision making and have

been critical to the development of the new Local Outcome Improvement Plan and Locality Plans. As with any evidence based model, their strength lies in the breadth and depth of the supporting data, and the quality of the analysis. The establishment of a cross Partner Data Group has helped to mitigate any risk by providing quality assurance measures at various stages to ensure the integrity of the information contained within the Strategic Assessment.

## **8. IMPACT SECTION**

- 8.1 This section demonstrates how the proposals within this report impact on the strategic themes of Aberdeen City Council and Community Planning Aberdeen, as set out in the [Aberdeen City Local Outcome Improvement Plan 2016-26](#) and the [Aberdeen City Council Strategic Business Plan](#).

### **Economy**

This report includes an update on the development of the Local Outcome Improvement Plan 2016-26 and Locality Plans 2017-27 which take forward the themes of economy, people, place and technology. However, there is no direct impact on economy arising from the recommendations of this report.

### **People**

This report includes an update on the development of the Local Outcome Improvement Plan 2016-26 and Locality Plans 2017-27 which take forward the themes of economy, people, place and technology. However, there is no direct impact on people arising from the recommendations of this report.

### **Place**

This report includes an update on the development of the Local Outcome Improvement Plan 2016-26 and Locality Plans 2017-27 which take forward the themes of economy, people, place and technology. However, there is no direct impact on place arising from the recommendations of this report.

### **Technology**

This report includes an update on the development of the Local Outcome Improvement Plan 2016-26 and Locality Plans 2017-27 which take forward the themes of economy, people, place and technology. However, there is no direct impact on technology arising from the recommendations of this report.

## **9. BACKGROUND PAPERS**

The following papers were used in the preparation of this report.

[Community Empowerment \(Scotland\) Act 2015, Guidance and Regulations published 25 October 2016](#)

[Draft Aberdeen City Local Outcome Improvement Plan 2016-26 and approach to Locality Planning – Report to Council on 17 August 2016](#)

**10. REPORT AUTHOR DETAILS**

Michelle Cochlan  
Community Planning Manager  
[mcochlan@aberdeencity.gov.uk](mailto:mcochlan@aberdeencity.gov.uk)  
01224 52(2791)

**HEAD OF SERVICE DETAILS**

Derek McGowan  
Head of Housing & Communities  
[demcgowan@aberdeencity.gov.uk](mailto:demcgowan@aberdeencity.gov.uk)  
01224 52(2226)

## APPENDIX 1 Progress against CPA Audit Improvement Plan

Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
Identify a limited number of strategic priorities on which the community planning partnership can make an impact	Strategic Assessment considered by CPAMG	April 2016	<b>Complete</b>	The Final Aberdeen City Strategic Assessment 2015/16 was endorsed by the CPA Board on 9 May 16. The strategic assessment provided the evidence base for the new Local Outcome Improvement Plan endorsed by Council on 17 August and the Community Planning Aberdeen Board on 22 August 2016. The document was approved as a living document and amendments have since been made to reflect further development work and the inclusion of community justice priorities. The document has been produced well in advance of the statutory requirement to have a LOIP in place by October 2017.	<a href="#">Final Strategic Assessment and outcome from priority setting event – CPA Board, 9 May 16</a>  <a href="#">Aberdeen City Local Outcome Improvement Plan 2016-26</a>
	Strategic Assessment considered by CPA Board	May 2016	<b>Complete</b>		
	Priority setting workshop CPA Board	March 2016	<b>Complete</b>		
	Priorities agreed in revised SOA/LOIP	August 2016	<b>Complete</b>		
Ensure that CPA has a strategic oversight of all significant partnership working to help ensure that there is a match between resources and strategic priorities	Discussions on structures to deliver	August 2016	<b>Complete</b>	A review of CPA infrastructure has been carried out to ensure the Partnership is effectively organised to deliver on the new Local Outcome Improvement Plan. The CPA Board approved the final recommendations of the review on 12 December. The new structure has been in operation since 1 April 2017.	<a href="#">Final Report on the Review of CPA Infrastructure – CPA Board, 12 Dec 16</a>
	New structures established	January 2017	<b>Complete</b>		
Review the approach to community engagement to help avoid any duplication of effort by different organisations	Community Empowerment Act Working Group to initiate drafting of community engagement strategy	December 2015	<b>Complete</b>	A new Community Engagement Group has been established as part of the new CPA structure. This Group will take forward the new city wide Engagement, Participation and Empowerment Strategy which was approved by CPA Board on 12 December 2016.	<a href="#">Community Planning Aberdeen Community Engagement Strategy – CPA Board, 12 Dec 16</a>

Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
	Locality/ neighbourhood planning from SOA/LOIP initiated	June 2016	<b>Complete</b>	The group also has oversight of the community engagement taking place across localities to ensure a joined up approach across partnerships and communities. CPA agreed its Locality Planning Framework on 20 June 2016. In line with the requirements of the Community Empowerment Act, CPA has identified three localities within the City which experience 'significantly poorer outcomes' than other areas in Aberdeen. For each of these localities, a draft Locality Plan has been agreed which will be developed and delivered by a new Locality Partnership which has been established for each area.	<a href="#">Final Report on the Review of CPA Infrastructure – CPA Board, 12 Dec 16</a>  <a href="#">Locality Planning Aberdeen Report – CPA Board, 20 June 16</a>  <a href="#">Draft Locality Plans 2017-27 – CPA Board, 27 Feb 17</a>
Review the level of representation of partner organisations to help ensure that CPA Board members have sufficient seniority to contribute to decision-making	<p>Discussions on structures to deliver</p> <p>New structures established</p>	<p>August 2016</p> <p>January 2017</p>	<p><b>Complete</b></p> <p><b>Complete</b></p>	The CPA Board approved the final recommendations of the review of CPA infrastructure at its meeting on 12 December. Membership of the Partnership was refreshed as part of the review to ensure representation of partner organisations is appropriate at all levels of the governance structure. The new structure has been in operation since 1 April 2017.	<a href="#">Final Report on the Review of CPA Infrastructure – CPA Board, 12 Dec 16</a>
Strengthen the scrutiny of performance, by regularly providing monitoring reports to theme groups and to the CPA Board	Following completion of SOA/LOIP agreed reporting schedule approved	February 2016	<b>Complete</b>	An outcome management and improvement framework was approved by the CPA Board on 27 April. The framework will ensure that the CPA Board receives the information it needs to scrutinise Partnership performance in the delivery of local outcomes. The first Annual Performance Report against the LOIP 2016-26 will be considered by the CPA Board in September 2017.	<a href="#">Outcome Management and Improvement Framework – CPA Board, 27 Feb 17</a>



Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
Hold partners to account for their contribution to shared objectives and use this to help drive improvements.	Priorities agreed in revised SOA/LOIP	August 2016	<b>Complete</b>	The Local Outcome Improvement Plan was endorsed by Council on 17 August and the Community Planning Aberdeen Board on 22 August 2016.	<a href="#">Aberdeen City Local Outcome Improvement Plan 2016-26</a>
	Locality Plans agreed	April 2017	<b>Complete</b>	The draft Locality Plans were endorsed by the Community Planning Aberdeen Board on 27 February and Council in March 2017. Locality Partnerships have been established and will develop these drafts further from April 2017.	<a href="#">Draft Locality Plans 2017-27 – CPA Board, 27 Feb 17</a>
	Reporting schedule approved	February 2017	<b>Complete</b>	An outcome management and improvement framework was approved by the CPA Board on 27 April. The framework will ensure that the CPA Board receives the information it needs to scrutinise Partnership performance in the delivery of local outcomes. The first Annual Performance Report against the Locality Plans will be considered by the CPA Board in September 2018.	<a href="#">Outcome Management and Improvement Framework – CPA Board, 27 Feb 17</a>
For each strategic priority, set performance targets that provide a stronger focus on outcomes and community impact.	Performance targets agreed following revision to SOA/LOIP	August 2016	<b>Complete</b>	The Local Outcome Improvement Plan 2016-26 has been developed using the principles of the IHI Model for Improvement, a recognised improvement methodology originating from health. CPA has committed to using the improvement methodology to understand and demonstrate impact on delivering better outcomes. The LOIP uses driver diagrams to translate strategic priorities into meaningful action and measures. These will be monitored through the new outcome management and improvement framework.	<a href="#">Aberdeen City Local Outcome Improvement Plan 2016-26</a>

Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
Ensure that reliable performance data is available to match targets. Avoid setting targets that cannot be monitored.	Strategic assessment work continues	April 2016	<b>Complete</b>	The Final Aberdeen City Strategic Assessment 2015/16 was endorsed by the CPA Board on 9 May 16.	<a href="#">Final Strategic Assessment and outcome from priority setting event – CPA Board 9 May 16</a>
	Assess via regular monitoring reports	February 2017	<b>Complete</b>	The new outcome management and improvement framework approved by CPA Board on 27 February will ensure that the CPA regularly monitors performance against the improvement aims set within the LOIP. Implementation of the framework will involve ensuring that systems are in place to ensure that the data being collated and reported is accurate and reliable.	<a href="#">Outcome Management and Improvement Framework – CPA Board, 27 Feb 17</a>
Assess the impact made by Fairer Scotland and Challenge Funds.	Annual review of Fairer Aberdeen Fund	April 2016	<b>Complete</b>	Six month and Annual Reports on the Fairer Aberdeen Fund are submitted to Aberdeen City Council	<a href="#">Fairer Aberdeen Annual Report, CPA Board 9 May 16</a>
Identify the total resources available to all partners and determine how resources can be targeted and aligned towards agreed priorities and outcomes.	CPA Board Consideration of resources contribution by Partners	April 2016	<b>Complete</b>	On 27 February 2017, CPA Board agreed a joint budget of £1,647,422 for 2017/18. This includes contributions from the Council, Police Scotland, NHS Grampian, Scottish Fire and Rescue Service and Nestrans. The money is used to pay for the the Fairer Aberdeen Fund, City Voice and support to the Aberdeen Civic Forum.	<a href="#">Community Planning Budget 2017/18, 27 Feb 17</a>
	Fairer Aberdeen Fund and other resources further aligned with LOIP priorities	April 2017	<b>In progress</b>	As part of the budget setting process for 2017/18, the Partnership agreed to undertake a comprehensive review of CPA's approach to joint resourcing to ensure the Partnership has sustainable resources to deliver the LOIP and locality plans.	

Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
	Participatory budgeting pilots extended	April 2017	<b>Completed</b>	Participatory budgeting (pb) is an example of a tool which is being tested by CPA to engage communities in decisions about delivery of local services. It has been used for the Fairer Aberdeen Fund and for three Locality PB projects held between September 2016 to March 2017. The continued role of PB will be considered as part of the review of the CPA joint resourcing.	<a href="#">Participatory Budgeting - CPA Board, 27 Feb 17</a>
Assess the impact of the 'whole-systems' approach, currently being piloted in education and community safety.	<p>Northfield Total Place annual review</p> <p>Priority Families programme agreed</p> <p>Priority Families Service established</p> <p>Community Safety Hub review</p>	<p>February 2016</p> <p>July 2016</p> <p>January 2017</p> <p>February 2017</p>	<p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p>	<p>Best Practice and lessons learned from Northfield Total Place continue to inform the development and delivery of the new Locality Planning Framework in Aberdeen. Locality Planning brings together a range of initiatives and programmes which have been targeted at our most disadvantaged communities to ensure we are taking a robust, coordinated and preventative approach to planning for improvement in these areas. Our priority families service is one example of a preventative programme which will provide targeted support to our most vulnerable families. The first phase of the review of the Community Safety Hub has been completed to identify key areas for improvement. The next phase will build on the initial findings to propose recommendations which will improve the Hub and ensure it is focussed on prevention.</p>	<p><a href="#">Northfield Total Place – CPA Board 1 February 16</a></p> <p><a href="#">Locality Planning Aberdeen Report – CPA Board, 20 June 16</a></p> <p><a href="#">Draft Locality Plans – CPA Board, 27 Feb 17</a></p> <p><a href="#">Priority Families – CPA Board, 20 June 16</a></p>

## APPENDIX 2 Progress in meeting Community Empowerment Act: Part 2 Community Planning

Key Theme	Requirements	Status	Update on Progress	Evidence
<b>Achievement of outcomes</b>	The Act requires CPA to demonstrate that it is making a significant impact in the achievement of outcomes as a result of working together and that it is acting with a view to reducing inequalities of outcome which result from socio-economic disadvantage.	<b>In progress</b>	The development and publication of the Aberdeen City Local Outcome Improvement Plan 2016-26 and underpinning Locality Plans 2017-27 is a significant step forward in recalibrating the way community planning partners in Aberdeen work together to deliver improved outcomes. The outcome management and improvement framework that was approved by the CPA Board on 27 April will ensure that the CPA Board receives the information it needs to scrutinise Partnership performance in the delivery of LOIP and Locality Plans. The first Annual Performance Report against the LOIP will be considered by the CPA Board in September 2017.	<a href="#">Aberdeen City Local Outcome Improvement Plan 2016-26</a>  <a href="#">Draft Locality Plans 2017-27 – CPA Board, 27 Feb 17</a>  <a href="#">Outcome Management and Improvement Framework – CPA Board, 27 Feb 17</a>
	This includes deploying resources in support of agreed outcomes in a way which promotes prevention.	<b>In progress</b>	As part of the budget setting process for 2017/18, the Partnership agreed to undertake a comprehensive review of CPA's approach to joint resourcing to ensure the Partnership has sustainable resources to deliver the LOIP and locality plans.	<a href="#">Community Planning Budget 2017/18, 27 Feb 17</a>
<b>Local Outcome Improvement Plan</b>	The Act requires CPA to prepare and publish a LOIP which sets out the priority local outcomes it proposes to improve with details of how, by when and what difference this will make to local people.	<b>Complete</b>	The Local Outcome Improvement Plan was approved by Community Planning Aberdeen Board on 22 August 2016. The document was endorsed as a living document which will continue to evolve as our understanding of impact increases and approach to improvement matures. Since August a number of amendments have been made to reflect further development work and the inclusion of community justice priorities. The document has been produced well in advance of the statutory requirement to have a LOIP in place by October 2017.	<a href="#">Aberdeen City Local Outcome Improvement Plan 2016-26</a>

Key Theme	Requirements	Status	Update on Progress	Evidence
	CPA must take into account the needs and circumstances of the people residing in Aberdeen and consult as it considers appropriate.	<b>Complete</b>	A strategic assessment of Aberdeen City was undertaken during 2015/16 to provide a robust evidence base for the development of the LOIP. The document combines local data with knowledge of local issues to provide a comprehensive picture of the needs and circumstances of the people of Aberdeen. The strategic assessment was used as part of a priority setting event held in March 2016 to ensure a deeper understanding of the issues facing our communities. Three community events were held during September and October 2016 to explore these issues with local people and engage them in the process of identifying solutions and ideas for improvement. Community engagement will be integral to the ongoing development of the LOIP.	<a href="#">Final Strategic Assessment and outcome from priority setting event – CPA Board 9 May 16</a>
	LOIPs should state what long term outcomes will be different for communities in 10 years and include contributory actions, indicators and targets for the short (1 year) and medium (3 years) terms	<b>Complete</b>	The driver diagrams within the LOIP clearly demonstrate the connect between the long term outcomes that the Partnership aims to improve and the actions and improvements it is making in the short and medium term. For each of the primary and secondary drivers in the LOIP, the plan identifies 1, 3 and 10 year improvement aims to ensure the Partnership can monitor whether it is having the desired impact. This will allow the Partnership to take corrective action and steer resources towards the delivery of better outcomes.	<a href="#">Aberdeen City Local Outcome Improvement Plan 2016-26</a>
	LOIPs should be in place and signed off by 1 October 2017	<b>Complete</b>	The Local Outcome Improvement Plan was endorsed by Council on 17 August and the Community Planning Aberdeen Board on 22 August 2016. This is more than a year in advance of the requirement of the Community Empowerment Act to have a LOIP in place by October 2017.	<a href="#">Aberdeen City Local Outcome Improvement Plan 2016-26</a>

Key Theme	Requirements	Status	Update on Progress	Evidence
	CPA will be required to report progress against the LOIP annually for the period 1 April to 31 March. Reporting must focus on improvement in the achievement of outcomes and how CPA has participated with community groups during the reporting year.	<b>In progress</b>	The first Annual Performance Report against the LOIP will be considered by the CPA Board in September 2017.	<a href="#">Outcome Management and Improvement Framework – CPA Board, 27 Feb 17</a>
<b>Locality Planning</b>	The Act requires CPA to divide the City into smaller areas for the purpose of community planning to identify localities where people experience significantly poorer outcomes than other people across the City and Scotland as a result of socio-economic disadvantage.	<b>Complete</b>	CPA agreed its Locality Planning Framework on 20 June 2016. In line with the requirements of the Community Empowerment Act, CPA has identified three localities within the City which experience 'significantly poorer outcomes' than other areas in Aberdeen. On the basis of the city wide strategic assessment, the areas agreed were: Locality 1 - Torry Locality 2 - Cummings Park, Heathryfold, Middlefield, Northfield, and Mastrick Locality 3 - Seaton, Tillydrone, and Woodside	<a href="#">Locality Planning Aberdeen Report – CPA Board, 20 June 16</a>
	Localities should have a maximum population size of 30,000 residents	<b>Complete</b>	In line with the requirements of the Act, the population size of each Locality is as follows: Locality 1 – Approx 10,500 Locality 2 – Approx 20,500 Locality 3 – Approx 15,000	<a href="#">Locality Planning Aberdeen Report – CPA Board, 20 June 16</a>
	For each of these areas, CPA must publish a locality plan which sets out the priority outcomes it proposes to improve for the locality with details of how, by when and what difference this will make to local people. .	<b>Complete</b>	For each of these localities, CPA has worked with communities to produce a Locality Plan. The draft Locality Plans were endorsed by the Community Planning Aberdeen Board on 27 February and Council in March 2017. Locality Partnerships have been established and will develop these drafts further from April 2017.	<a href="#">Draft Locality Plans 2017-27 – CPA Board, 27 Feb 17</a>
	In preparing the locality plans, CPA must take into account the needs and circumstances of the people residing in the locality and consult as	<b>Complete</b>	For each locality a detailed strategic assessment was conducted to provide a robust evidence base for the development of the Locality Plans. The locality strategic assessments combine	<a href="#">Locality Strategic Assessments – CPA Board, 12 Dec 16</a>

Key Theme	Requirements	Status	Update on Progress	Evidence
	it considers appropriate.		local data with knowledge of local issues to provide a comprehensive picture of the needs and circumstances of the people living in the localities. The strategic assessments were used to inform discussions with communities as part of three community events held during September and October. The purpose of the events was to engage local people in the locality planning process. The events enabled communities to identify the issues and priorities for their area and play an active part in identifying possible solutions.	
	Locality plans should state what long term outcomes will be different for communities in 10 years. Locality plans should include contributory actions, indicators and targets for the short (1 year) and medium (3 years) terms.	<b>Complete</b>	The Locality Plans include driver diagrams to clearly demonstrate the connect between the long term outcomes that the Locality Plan aims to improve and the actions and improvements being delivered in the short and medium term. For each of the primary and secondary drivers in the Locality Plan, the plan identifies 1, 3 and 10 year improvement aims to ensure the Locality Partnership can monitor whether it is having the desired impact. This will allow the Locality Partnership to take corrective action and steer resources towards the delivery of better local outcomes.	<a href="#">Draft Locality Plans 2017-27 – CPA Board, 27 Feb 17</a>
	Locality plans should be in place and signed off by 1 October 2017	<b>Complete</b>	Draft Locality Plans were endorsed by the Community Planning Aberdeen Board on 27 February and Council in March 2017 as living documents. This is several months in advance of the statutory deadline of 1 October 2017. These plans will continue to evolve as we progress joint working with communities. Locality Partnerships have been established to lead on the development and delivery of these plans from April 2017.	<a href="#">Draft Locality Plans 2017-27 – CPA Board, 27 Feb 17</a>

Key Theme	Requirements	Status	Update on Progress	Evidence
	<p>CPA will be required to review progress against each locality plan and report on this annually for the period 1 April to 31 March. Reporting should focus on improvement in the achievement of each local outcome during the reporting year.</p>	<p><b>Complete</b></p>	<p>An outcome management and improvement framework was approved by the CPA Board on 27 April. The framework will ensure that the CPA Board receives the information it needs to scrutinise Partnership performance in the delivery of local outcomes. The first Annual Performance Report against the LOIP 2016-26 will be considered by the CPA Board in September 2017.</p>	<p><a href="#">Locality Planning Aberdeen Report – CPA Board, 20 June 16</a></p>